

## COMENIUS PROJECT: Small Steps to Giant Leaps Caldas da Rainha (Portugal) Project Meeting January 2014

### EVALUATION SHEET for Teachers

Please, circle the option you think reflects your opinion:

1= Poor 2= Below average 3= Satisfactory 4= Good 5= Excellent

#### General organization:

Reception and Accommodation	1	2	3	4	5
Presentations	1	2	3	4	5
Activities - workshops	1	2	3	4	5
Activity preparation (guidance)	1	2	3	4	5
Time distribution	1	2	3	4	5
Balance between working activities and leisure/social/free time activities	1	2	3	4	5
Free time	1	2	3	4	5
Coach trips	1	2	3	4	5
Meals - quality	1	2	3	4	5
Meals – value for money	1	2	3	4	5
Transfer from/to airport	1	2	3	4	5

#### Accommodation:

Hotel	1	2	3	4	5
Room	1	2	3	4	5
Hotel meals	1	2	3	4	5

#### Group relationship

Your relationship with the group	1	2	3	4	5
Communication	1	2	3	4	5
Opportunities to know one another better	1	2	3	4	5

**Activities organization:**

Presentations (artists, traditional dances)	1	2	3	4	5
Town hall reception (Mayor)	1	2	3	4	5
School: guided tour	1	2	3	4	5
School: Exhibition on friendship/tolerance	1	2	3	4	5
Trip to Sintra	1	2	3	4	5
Trip to Lisbon	1	2	3	4	5
Trip to Alcobaça, Nazaré and S. Martinho do Porto	1	2	3	4	5
Caldas da Rainha: the Old Town	1	2	3	4	5
School workshops: cooking and making jewellery	1	2	3	4	5
School workshops: least spoken languages	1	2	3	4	5
School workshops: dances	1	2	3	4	5
Workshop: Quiz: ‘Who wants to be a millionaire?’	1	2	3	4	5
School: Integration evening (traditional dance festival)	1	2	3	4	5
Workshop for teachers: The role of library	1	2	3	4	5
Workshops for teachers: Evaluation of progress so far and planning the next meeting	1	2	3	4	5

**Information given before the visit by coordinator in Portugal (Luis) about:**

Accommodation	1	2	3	4	5
Sightseeing trips	1	2	3	4	5
Transport	1	2	3	4	5
Programme of the visit	1	2	3	4	5
Costs	1	2	3	4	5
What to prepare	1	2	3	4	5

**Information given during the visit by project coordinator (Pawel) about:**

Progress so far and project goals	1	2	3	4	5
Work to be done	1	2	3	4	5

**Aims of the project:**

Overall aims of the project visit were fulfilled	1	2	3	4	5
--------------------------------------------------	---	---	---	---	---

Please indicate the strong points of the activity:

- **Beautiful modern school with amazing facilities**
- **Hospitality of the teachers and host families**
- **Interesting presentations of traditional dances**

Please indicate the weak points of the activity:

- **It was possible to spend time more effectively if the organization was better**

Please indicate difficulties found during the activity:

- Exhausting programme and intense rhythm of work
- Language difficulties
- Difficulties in using ITC
- Other, specify: wasting time waiting for the beginnings of activities

Comments/suggestions:

- **Involving more people in organization of activities would help to avoid long breaks and waiting**